

Support Programmes in the Field of Culture and the Arts

THE MILOŠ KARADAGLIĆ FOUNDATION (hereinafter: the Foundation), in cooperation with its partners Adriatic Marinas (Porto Montenegro), One Montenegro, EPCG - Montenegrin Electric Enterprise, CKB Bank, Financial Solutions, Voli Trade, Glosarij, and Lovćen Insurance, as well as friends of the Foundation and private donors, implements support programmes in the field of culture and the arts.

The support programmes are implemented through four programme sections:

1. **Scholarships for Education and Professional Development Abroad in the Field of Culture and the Arts**
2. **Financial Support for Research in the Field of Culture and the Arts**
3. **Funding of Cultural and Artistic Projects**
4. **Other Forms of Support in the Field of Culture and the Arts**

The programmes are open to applicants of all profiles working in the field of culture and the arts, across all artistic disciplines. Applications may be submitted by individuals, non-governmental organisations, and business entities from Montenegro and abroad, in accordance with the conditions and limitations defined for each programme section.

1. Scholarships for Education and Professional Development Abroad in the Field of Culture and the Arts

The Foundation provides financial support for education and professional development abroad in the field of culture and the arts, with the aim of enhancing the knowledge, skills, and professional capacities of individuals. Financial support may be awarded in full or in part, in accordance with the needs of the proposed education or professional development programme and the Foundation's available budgetary resources.

Support under this programme section may include:

- formal education (undergraduate, specialist, master's, and doctoral studies);
- non-formal and additional professional development (courses, academies, workshops, seminars, mentoring and residency programmes, etc.), as well as other educational or professional development formats implemented abroad that are relevant to the field of culture and the arts.

The right to apply under this programme section is granted to individuals who are:

- citizens of Montenegro, regardless of age, who are commencing or continuing studies at higher education institutions abroad in the field of culture and the arts;
- citizens of Montenegro, regardless of age, who have been invited to, admitted to, or plan to participate in professional development programmes abroad in the field of culture and the arts.

***Note:** Individuals who were beneficiaries of the Foundation's scholarships in previous calendar years are also eligible to apply.*

When assessing applications, the Foundation will give particular consideration to:

- the applicant's references (education, professional background, awards and recognitions, and other relevant references);
- the applicant's potential and professional and/or artistic capacities, as well as the originality of the authorial and/or performative expression and approach, as demonstrated through the submitted portfolio and other relevant materials;
- the clarity, soundness, and persuasiveness of the justification for the need for funding of education or professional development abroad;
- the professionalism demonstrated in the preparation and presentation of the application.

The applicant is required to submit:

- a completed application form, together with a biography, a motivation letter, a signed Declaration on the Accuracy of Information, and a signed Statement of Consent for the Processing of Personal Data;
- a relevant document confirming enrolment, admission, or continuation of studies at a higher education institution abroad, or an invitation, letter, confirmation of selection, or other official document issued by the institution, organiser, or lecturer confirming the applicant's acceptance to participate in a professional development programme abroad;
- a portfolio and other relevant materials illustrating the applicant's work, in a format appropriate to the artistic field to which they are applying (e.g. video and/or audio recordings, photographs and other digital representations of works, scores, links to relevant platforms or archives, written and other authored materials); the format, scope, and content of the submitted materials should enable the Foundation to conduct an adequate assessment of the applicant's work;
- a scanned copy of a valid passport.

2. Financial Support for Research in the Field of Culture and the Arts

The Foundation provides financial support for the conduct of research in the field of culture and the arts, with the aim of advancing, developing, and generating new knowledge, practices, and insights in this field. Financial support may be awarded for the implementation of research activities carried out in Montenegro and/or abroad. Financial support may be awarded in full or in part, in accordance with the requirements and nature of the proposed research, as well as the Foundation's available budgetary resources.

The right to apply under this programme section is granted to individuals who:

- have completed higher education in the field of culture, the arts, or related fields relevant to the subject of the proposed research;
- have professional and/or research experience in the field of culture and the arts relevant to the subject of the proposed research;
- regardless of citizenship, with particular consideration given to research projects that are thematically and substantively related to Montenegro, its cultural, artistic, or broader social context.

When assessing applications, the Foundation will give particular consideration to:

- the applicant's references;
- a clearly defined research problem or research question;
- the significance and relevance of the proposed research for the field of culture and the arts, including the Montenegrin context, where applicable;
- the feasibility and clarity of the research plan and methodology;
- the feasibility and justification of the proposed financial plan.

The applicant is required to submit:

- a completed application form, along with a biography, a description of the proposed research, a motivation letter, a proposed financial plan, a signed Declaration on the Accuracy of Information, and a signed Statement of Consent for the Processing of Personal Data;
- relevant references, publications, or other materials illustrating the applicant's previous work and competencies;
- a scanned copy of a valid passport.

3. Funding of Cultural and Artistic Projects

The Foundation provides financial support for the implementation of cultural and artistic projects across various fields of artistic creation, including interdisciplinary artistic practices. Support may be awarded through full funding of a project or through co-funding, where the applicant has already secured partial financial resources.

The right to apply under this programme section is granted to non-governmental organisations and business entities that are:

- registered in Montenegro to carry out activities in the field of culture;
- registered abroad to carry out activities in the field of culture, provided that the proposed project is thematically and substantively related to Montenegro and contributes to the development and international promotion of Montenegrin culture.

Note: Non-governmental organisations and business entities that were beneficiaries of the Foundation's grants in previous calendar years are also eligible to apply.

When assessing applications, the Foundation will give particular consideration to:

- the references of the applicant and the key participants involved in the project;
- the artistic potential, originality, and authenticity of the proposed project;
- the relevance of the project within the contemporary cultural and social context;
- the clarity and substantive development of the project concept;
- the feasibility and justification of the budget in relation to the planned activities and project objectives;
- the project's potential for long-term impact and sustainability;
- the contribution of the project to the affirmation of Montenegrin culture at the international level (for applicants based abroad).

The applicant is required to submit:

- a completed application, including a detailed project description with basic information on all participants, biography of the person responsible for project implementation and of the most significant project participants, a motivation letter, a detailed budget, a signed Declaration on the Accuracy of Information, a signed Declaration on the Absence of Double Funding, a signed Statement of Consent for the Processing of Personal Data (of the authorised representative);
- a copy of the registration certificate issued by the competent authority;
- a copy of the statute confirming that the legal entity is registered to carry out activities in the field of culture;
- proof of regulated copyright with the author or copyright holder, for projects involving the use of copyrights that do not belong to the applicant (copyright agreement or written consent of the author certified by the competent authority);
- proof of secured partial funding (contract or letter of intent) for applicants applying for co-funding, as well as cooperation agreements, letters of intent, invitation letters from organisers, or similar documents for projects implemented through cooperation, co-production, or similar arrangements;
- relevant textual, visual, audio, or audio-visual documentation illustrating the project, or other relevant materials.

4. Other Forms of Support in the Field of Culture and the Arts

The Foundation provides support in the form of full or partial funding for other justified purposes in the field of culture and the arts which, by their nature or purpose, are not covered by previous programme sections. This includes costs related to participation in relevant international events (such as registration fees, travel and accommodation expenses), costs of public presentation, distribution, and promotion of artistic work, as well as the purchase of materials and equipment. Financial support may also be granted to cover other justified costs directly related to the applicant's professional development or to the preparation, implementation, or presentation of their work.

The right to apply under this programme section is granted to:

- individuals who are citizens of Montenegro and who are undertaking education or are professionally active in the field of culture and the arts;
- non-governmental organisations registered in Montenegro to carry out activities in the field of culture.

When assessing applications, the Foundation will give particular consideration to:

- the applicant's references (education, professional background, awards and recognitions, as well as other relevant references);
- the applicant's potential and professional and/or artistic capacities in relation to the proposed use of funds, as well as the originality of the authorial and/or performative expression and approach, as demonstrated through the submitted portfolio and other relevant materials;
- the justification of the proposed use of funds and its contribution to the applicant's artistic work and/or professional development;
- the realism, clarity, and justification of the proposed costs.

The applicant is required to submit:

- a completed application form, together with a biography, a motivation letter including a justification for the need for financial support and a description of the proposed use of funds, a signed Declaration on the Accuracy of Information, and a signed Statement of Consent for the Processing of Personal Data;
- a portfolio and other relevant materials illustrating the applicant's work, in a format appropriate to the artistic field to which they are applying (e.g. video and/or audio recordings, photographs and other digital representations of works, scores, links to relevant platforms or archives, written and other authored materials); the format, scope, and content of the submitted materials should enable the Foundation to conduct an adequate assessment of the applicant's work;
- relevant evidence of the intended use of funds and a specification of the proposed costs (cost estimates, offers, invitations, confirmations of participation, and similar documents), where applicable;
- a scanned copy of a valid passport (for individual applicants);
- a copy of the registration decision issued by the competent authority and a copy of the statute confirming that the legal entity is registered to carry out activities in the field of culture (for non-governmental organisations).

Administrative and Procedural Provisions

1. The programmes are open throughout the year, and applicants may submit applications at any time.
2. Applicants may submit one application per programme section within a single calendar year, unless the Foundation decides otherwise.
3. The amount of financial support is not predefined and is determined in accordance with the nature and scope of the proposed activities and the Foundation's available budgetary resources.
4. Financial resources are awarded until the available budgetary funds for each calendar year are exhausted. Once the available funds have been spent, the Foundation may suspend the consideration of new applications or transfer them for consideration to the following calendar year, of which applicants will be duly informed.
5. The Foundation reserves the right to transfer any funds not awarded in a given calendar year to the following calendar year.
6. Applications and enquiries shall be submitted via email to: info@milos-foundation.org.
7. Applicants will receive confirmation of receipt of their application no later than five working days from the date of submission.
8. The Foundation reserves the right to request additional documentation from an applicant where necessary for the consideration of the application. The requested additional documentation must be submitted within ten days from the date on which the applicant is notified of the need to supplement the application.
9. Incomplete applications will not be considered.
10. The evaluation and selection process is conducted by the Foundation, in consultation with renowned artists and cultural professionals from Montenegro and abroad, with expertise in the field relevant to the submitted application.

11. Notification of support is issued exclusively to applicants whose applications are approved by the Foundation. Applicants who do not receive notification of the outcome of their application within 90 days from the date of submission of complete documentation shall be deemed not to have been approved.
12. In cases where the beneficiary is a minor, all legal and administrative responsibility on behalf of the beneficiary shall be assumed by the parent or legal guardian.
13. All beneficiaries of scholarships, support programmes, and grants are required to conclude a contract and a non-disclosure agreement (NDA) with the Foundation, submit reports within the deadlines defined in the contract, and comply with all conditions governing the use of funds. In the case of minor beneficiaries, contracts are concluded with the parent or legal guardian.
14. Applicants who are granted financial support by the Foundation are required to implement the approved activities and use the awarded funds for their intended purpose within 12 months from the date of signing the contract with the Foundation. In justified cases, particularly in relation to research programmes, a longer implementation period may be approved, subject to the Foundation's prior consent.
15. Applicants bear full responsibility for any disputes related to authorship, copyright, and related rights concerning the projects, works, or creations submitted or implemented with the Foundation's financial support.
16. The Foundation reserves the right not to respond to enquiries and requests addressed to it.